**Format for Opening of Student Bank Accounts**

**On COVA Letterhead**

To, Dated:

Bank Manager

Canara Bank

Chndrayangutta

Hyderabad

Sub: Request for Opening of Bank Accounts of Students for Pre Matric Scholarships- reg.

Sir,

COVA is a national network working for social harmony and community empowerment in India and peace in South Asia. Canara Bank (Syndicate Bank) are our bankers for the past 24 years.

Enabling poor and marginalized students to apply online and get Pre Matric Scholarships is one of our programs that is offered free of charge. This program is helping thousands of students to get government scholarships every year.

One of the requirements for availing scholarships is that the students must have a bank account.

Mr. / Ms. \_\_\_\_\_\_\_\_ studying in \_\_\_\_ Class of \_\_\_\_\_ School at \_\_\_\_\_\_\_\_\_ (address) is seeking to apply for Pre Matric Scholarship but is not having a bank account. Bonafide Certificate is attached.

His / Her permanent Address as shown in the Aadhar Card is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Copy Attached.

However, the student is living in Hyderabad with parents since \_\_\_\_ years and present address is \_\_\_\_\_\_\_\_\_\_ Copy of the Electricity Bill is attached.

As the student is staying in Hyderabad and studying in a school at \_\_\_\_\_\_\_\_\_ (name of locality) we request you to kindly open the bank account of the student in your branch and oblige.

Thanking you

Yours Sincerely

ED or Program Officer