



COMPASSIONATE CITIZENSHIP PROGRAM

LECTURE ON

Public Services- Vikarabad

Framework Provided By Team COVA

Pilot Project By

COVA
Peace Network

In Collaboration With SCERT (Telangana State)

Public Services

Types of Public Services



Public Services

Citizen's Charters

Services - Time Frames - Modes for Complaints

- Government of India has proposed Services Guarantee Act in 2013
- To ensure delivery of Services by all government departments within specific time frames
- Failing which the concerned officers are to be penalized
- Consequently, some State Governments have formulated Citizen's Charters binding them to prompt and efficient delivery of services.
- Most Departments of the Central and State Governments like Municipalities, Water Works,
- Electricity Boards, Police, Passport, Postal Services, and many others have framed Citizens
- Charters to list all the services provided by them and the Time Frames for providing these Services

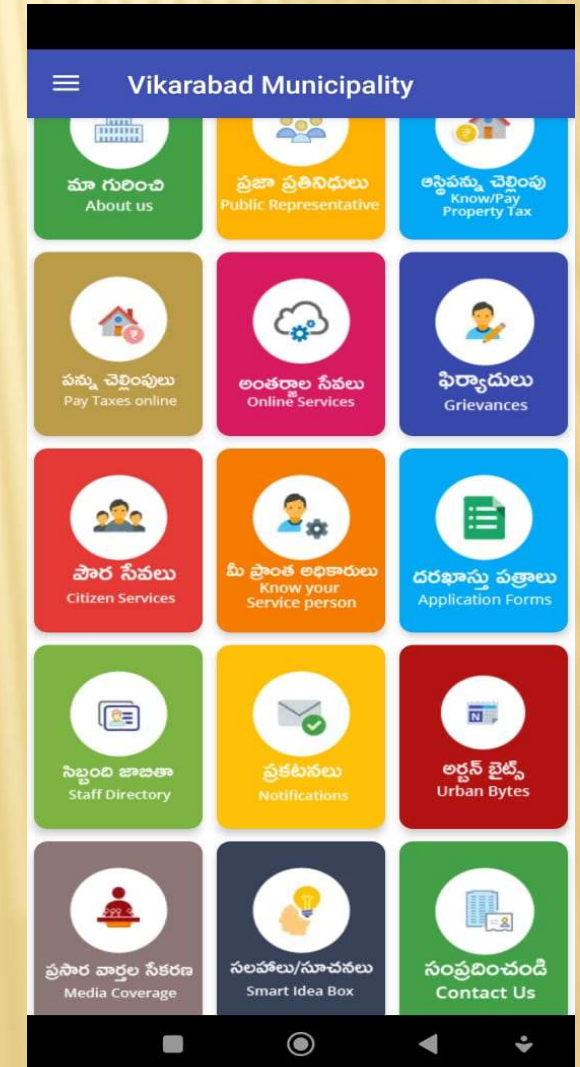


Public Services

Vikarabad Municipality, Water Works and Electricity Department Have also adopted Citizens' Charters

- However, most citizens are not aware of these Citizens' Charters
- And so are generally deprived of the required services and amenities offered by these departments.

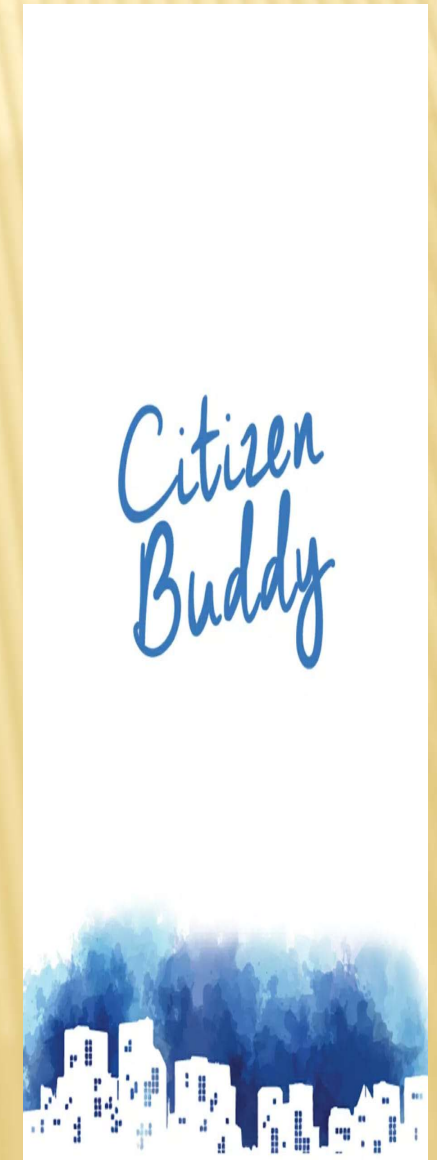
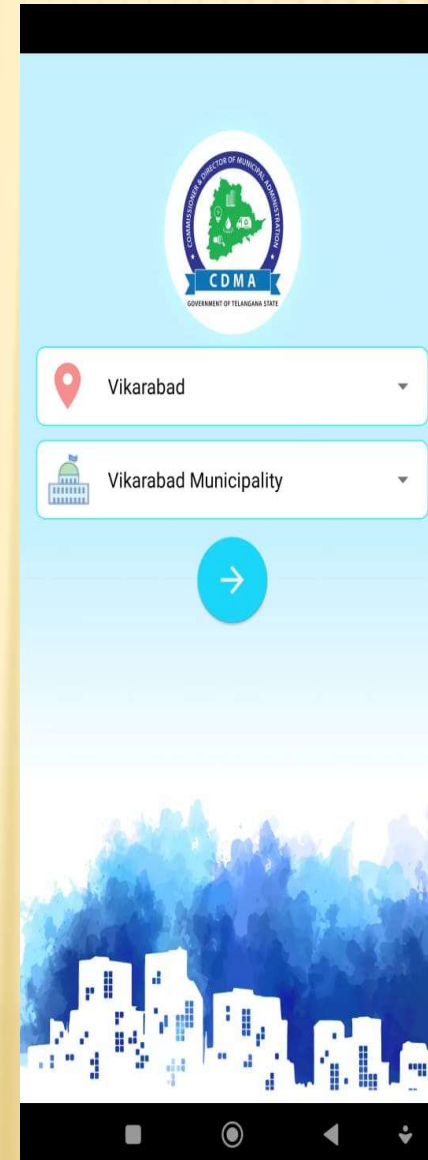
Sl. No	Nature of Complaint	TIME FRAME
1.	Waste Removal	Within 48 hours
2.	Repair of Pipeline Leakages	1 day
3.	Cleaning of Drainages	3 Days
4.	Issue of Birth and Death certificates	5 Days
5.	Assessment Inclusive name in Birth Certificate Corrections in Birth/Death certificates Non-availability of Birth/Death certificates Renewal of Trade certificate	7 Days
6.	Tax Petition Sanction of water tap Issue of Sanitation Certificate Asset transfer by seller and buyer applications House number allocation, Income Tax	15 Days
7.	Re-assessment Revision	30 days
8.	Asset Transfer by single certificate	45 Day



Public Services

Water Works

Sl. No	Nature of Complaint	TIME FRAME
1.	Water Leakage & Dial a Tanker No Water supply Low water Pressure	5 supply days
2.	Erratic timings of water supply Illegal use of motor by other users Replacement of Manhole cover Choke age of Sewage at customer's premises and Sewage Overflow on road	10 supply days
3.	Polluted Water Supply	15 supply days
4.	Excess bill and verification Technical Assistance on Rainwater Harvesting	



Public Services

Electricity Department (TSSPDCL)

Sl.No	Nature of Complaint	TIME FRAME
1.	Normal Fuse Off Towns Rural Areas	4 hours 8 hours
2.	Overhead line/cable breakdowns Towns Rural Areas	6 hours 24 hours
3.	Underground Cable breakdowns Towns Rural Areas	12 hours 48 hours
4.	Period of Scheduled Outage	12 hours
5.	Distribution and Transformer Failure Towns Rural Areas	24 hours 48 hours
6.	Meter Complaints	7 days
7.	Voltage Fluctuations	Within 10 days

Mobile App: TSSPDCL

(Download from Google play Store)

Call Center: 1912, E-mail:

customerservice@tssouthernpower.com

(Mention all the basic details in the email)

Online Complaints:

<https://www.tssouthernpower.com>

Click on Complaint Registration on the website for the following

(Load Reduction/Title Transfer/ Category Change/Address Correction)

Facebook:

<https://www.facebook.com/Tsspdcl1/>

For More Details Please Visit COVA

Website:

<http://www.covanetwork.org/electricity-department/>

Public Services

Project Works

Possible Issues- Subjects for interviews - Questions

Subjects for Interviews: community members in slums, colonies and neighborhoods, resident welfare associations, businessmen, shop keepers and students, Officers, Elected Representatives

Issue: Citizens Charters and Services Offered

Subjects for Interviews: Citizens, Students, Teachers

Possible Questions:

Have they heard about Citizens Charters

Number of services they can list that are offered

By the Municipal Corporation / Municipality

Are they satisfied by the services being provided by Municipality, Water works and electricity departments

Issue: Knowledge of Modes for Accessing Services

Have you heard about Call Centers and App of Municipal Services

Have they used the App or called the Helpline Number

Was their complaint solved



Public Services Project Works

Possible Issues- Subjects for interviews – Questions

Issue: Garbage Lifting

Subjects for Interviews: Citizens, Garbage Lifters, Officials

Possible Questions: Is the garbage in their locality lifted regularly

Do they make complaints. How

Is the problem solved

Do they approach Ward Member or Corporator with complaints

What is the result

Issue: Responsibility of Officers and Elected Representatives

Subjects for Interviews: Municipal Officers at different levels and Corporators and Ward Committee Members

Possible Questions: Why is so much garbage lying on streets

How do you follow up the complaints received

Is any action against workers / officers who do not work properly

Start thinking of Issue you will select, Subjects you will interview, Questions you will ask and one action you will take to address the Problem.

Experts will help you with your Project Work.

Time to Act

Think of one thing you can and will do to spread awareness among people about Public Services and how to access them successfully

Thank You